

Hillsboro Stadium COVID-19 Vaccination Site Roles and Qualifications

Type	Role	Function	Who is Eligible?
Non-Clinical	Operational Lead	Ensure smooth operations, including staffing and patient flow.	Hillsboro Medical Center vaccine P&C team member only
	Greeter	Greet vehicles as they arrive and confirm patient has an appointment.	Open to all members (any employee or registered volunteer)
	Traffic & Flow	Direct traffic entering and exiting the vaccine site and vaccine tent.	Open to all members (any employee or registered volunteer)
	Registration & Check In	Schedule 2 nd vaccine dose appointments and register patients, as needed. Verify patient contact information. High level computer skills needed.	Hillsboro Medical Center or OHSU employee
	Patient Wait Period Monitor – Non-clinical	Assist clinical monitor to monitor patients post vaccine for any adverse reactions.	Open to all members (any employee or registered volunteer)
	Open Role	Assigned to an open role as needed.	Open to all members (any employee or registered volunteer)
Clinical	Clinical Lead	Monitor patients post vaccine for any adverse reactions. Serve as clinical lead during the clinic.	MD, DO, NP, PA, Other Licensed
	Vaccine Administration	Screen patient to confirm clinical appropriateness for vaccination and vaccinate.	MD, DO, NP, PA, RN, MA, LPN, Other Licensed
	Pharmacist Preceptor	Oversee preparation of syringes and monitor inventory supply.	RPh, PharmD
	Vaccine Preparation	Prepare syringes and monitor inventory supply. Just-in-time training for vaccine preparation will be provided.	CPhT, RPh, PharmD, PharmD Candidate, RN, LIP, Dental professional
	Patient Wait Period Monitor – Clinical	Monitor patients post vaccine for any adverse reactions.	MD, DO, NP, PA, RN, MA, LPN, Other Licensed