



Renewing Infusion Plans

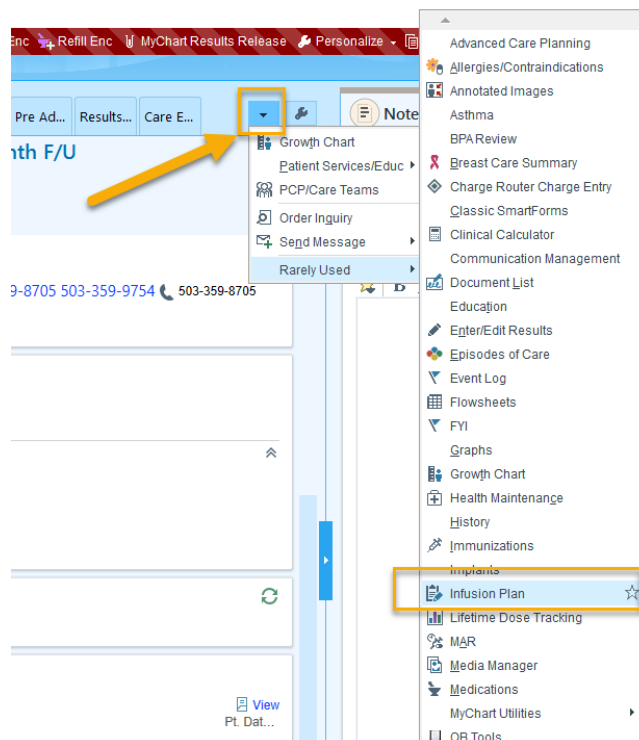
Providers in Non-Oncology Departments

Key points:

- ✓ Order Entry encounters can be used to enter infusion plans outside of an office visit encounter
- ✓ A height and weight might need to be entered in the encounter for dosing for some medications
- ✓ Edit the plan and adjust orders as needed. Click review to renew the plan and sign the orders.
- ✓ You must route the encounter to your HPC (Health Plan Coordinator) to notify them to create the referral.

Instructional Guide:

1. Within a Scheduled or Order Entry Encounter, open the Infusion Plan activity. It may be located in the More Activities dropdown options:



Try it out: Edit and Renew the Therapy Plan

Select the Plan to Renew.

1. Click Edit Plan
2. Select the checkbox next to the plan to select all orders.
3. Edit the orders or add any additional orders (steps to follow) before reviewing and signing the plan.

The screenshot shows the 'Infusion Plan' interface in Epic. The top navigation bar includes 'Chart Review', 'Snapshot', 'Order Entry', 'Pre Admission', 'Comm Management', 'Results Review', and 'Infusion Plan'. The main area displays 'Infusion Plan I' for 'INFLIXIMAB-DYIB (INFLECTRA) INFUSION' starting on 10/9/2019. A red box highlights the 'Edit Plan' button (1). Below the plan name, there are buttons for 'Add a new order', 'Order', 'Clear Unsigned', 'Sign (14)', 'Remove (14)', 'Next', 'Edit Interval', and 'Actions'. A table of orders is shown with columns for 'Interval', 'Duration', 'Due', and 'Last Released'. A red box highlights the checkbox for the first order, 'InFLIXimab-dyyb (INFLECTRA) Infusion' (2). The order details for this infusion include scheduling instructions, guidelines for ordering, and lab orders. A red box highlights the 'Order' button for the 'COMPLETE METABOLIC PANEL - OLP' order (3).

Try it out: Modify the Infusion Plan As Needed

1. Mark the plan as Reviewed. This will renew the plan and set the clock at 365 remaining.
2. Sign the Plan.

The screenshot shows a close-up of the 'Review Plan' dialog box. The main text displays the infusion order: 'inFLIXimab-dyyb (INFLECTRA) 1,350 mg in sodium chloride (NS) 0.9 % IV' with a duration of 'Every 8 weeks' and a due date of 'Wed 4/13/2022'. A yellow warning box states: 'inFLIXimab-dyyb Single dose of 1,350 mg (10 mg/kg) exceeds recommended maximum of 1,347 mg (10 mg/kg), over by 1%'. A red box highlights the 'Review Plan' button (1). Below the dialog, the 'Sign (14)' button is highlighted with a red box (2). Other buttons include 'Close', 'Clear Unsigned', 'Remove (14)', 'Edit Interval', 'Previous', and 'Next'. The bottom of the screen shows 'Infusion Plan II'.

Try it out: Route the Encounter to HPC for Referral Creation

1. Use the Follow-Up section of the encounter (located in Wrap Up) to send an In Basket message to your clinic's HPC pool to create the referral and to the TUA HEM ONC INFUSION FRONT DESK in basket pool.
2. Write in the comment box "please create the referral to infusion".

Routing

Patient Call messages will be sent when the workspace closes.

Route as: Patient Call Priority: High Routine Low

Recipient	Modifier
TUA GI HPC [4100030]	P
TUA HEM ONC INFUSION FRONT DESK [4100147]	P

Add PCP ▾
Add My List ▾
Build My Lists
Clear All
Add Fax
Faxes to send: 0

Pool for replies: _____

Routing comment:
Please create the referral to infusion

View Routing History Send and Close Workspace

Once the referral is created, it will drop into the infusion workqueue. The lead nurse and pharmacist will review the infusion plan and insurance prior authorization will be obtained by the Infusion Staff. Once the authorization is received and the plan is reviewed, Infusion will call to schedule the patient.

To add additional orders to the Infusion Plan:

If needed, you can add additional orders to the infusion plan:

1. Use the Add a new order search field on the top left of the Plan (see above screen shot)
 - a. Medications: Medications to be administered in the infusion clinic MUST have a "bed" icon beside the orders for the infusion unit to be able to administer them.

Code	Name
38294	TYLENOL (aka acetaminophen (TYLENOL MELTAWAYS) rapid dissolve tablet)

- b. Labs: Labs and other procedure orders to be completed in the infusion clinic MUST have the "bed" icon next to them in order to be properly processed by the infusion unit.

Code	Name
LAB00247	CBC ONLY

- Complete the order details, including the Order Schedule items for Category (e.g Labs-Outpatient for lab orders and Routine Medications for routine meds) and Interval. Both of these fields must be completed before you can sign the orders.

CREATININE CLEARANCE, URINE AND SERUM

Order Schedule

Group with protocol: Iron Sucrose Initial Dc

Category: [Red error icon]

Interval: [Red error icon]

Minimum separation: [Calendar icon] days

Defer until: [Calendar icon]

Duration: Until discontinued
 [Calendar icon] treatments
 Until [Calendar icon]

Order Details

Frequency: ONCE [Collect]

The Order Schedule is specific to Infusion Plan orders and the order Category, Interval, and Duration are required. This information communicates the frequency of the order and determines when the order should be flagged as “Due”. See below for helpful information on these and other Order Schedule fields.

Category	Determines the section in the plan where the order appears; helps communicate in what order the treatment should proceed (e.g. pre-infusion vs. post-infusion)
Interval	Determines how often this order is to occur
Minimum separation	The number of days that should pass between each instance of the treatment order
Defer Until	Sets the due date for the first instance of an order
Duration	Until Discontinued: unlimited instances of the order will be available for release For # treatments: allows for specifying the number of instances needed

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